

AYLESHAM PARISH COUNCIL

Notice of Meeting

I hereby give you notice that a MEETING of AYLESHAM PARISH COUNCIL will be held at Aylesham House, Dorman Avenue South, Aylesham, on Thursday 8 September 2016 at 7pm. Notice dated 2 September 2016

M. Sutcliffe Clerk of the Parish Council

Business to be transacted

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising including surgeries
5. Public representation notified to Clerk in advance of the meeting
6. Correspondence (see details attached)
7. Planning applications (see details attached)
8. Grants (see details attached)
9. Finance & Accounts monthly approval (see details attached)
 - Finance meeting- update on Resolutions including pension auto enrolment
 - External Auditors- Completed and certified the Annual Return Year Ending 31.03.16
 - VAT return for 15/16 completed
10. Recreation & Facilities
 - Committee update
11. DDC CDO, County Cllr, District Cllr Reports
12. Aylesham Development
 - Landscaping & Trees update
 - War Memorial
 - Litter Bin relocation & CCTV update
 - Public exhibition 21st Sept
13. Aylesham House
 - Request from Aylesham Tea Rooms
14. Councillor Co-Option update
15. Aims and Objectives adoption
16. Budgeting and Business planning meeting to be arranged for September
 - All Committees to prepare for the meeting by submitting all proposed project costs by the end of August.
17. Next Meeting: Thursday 13 October, 7.00pm, Aylesham House
18. Items for next Agenda
19. AOB for information only

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This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting.

Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk in advance of the meeting.

6. Correspondence

<i>Rev M Terry</i>	Requests permission once again for a service of remembrance on the green in Market Place- Sunday 13th November 2016.
<i>DDC</i>	Notification regarding the next phase of suggested street names - Phase 1B and a request to for the PC to send in any further suggestions.
<i>KCC</i>	Invited to participate in the Local Transport Plan 4 consultation- sent to Planning, Environment & Transport Committee.
<i>L. Dow</i>	Update on landscaping programme, to address the issues and snagging within the contract.
<i>CDO</i>	A funding application proposal for a programme of events Celebrating Aylesham.
<i>KCC</i>	Kent waste disposal strategy Consultation documents can be found here www.kent.gov.uk/wastestrategy -Closes 2 October.
<i>Member of Public</i>	Suggestions for trees to be used in the replanting programme.
<i>Victim Support</i>	A thank you letter for the recent donation.
<i>PCSO</i>	An update from the owner of The Aylesham Sports Club site and the PCSO on the constant problems of trespassing and vandalism at the site and actions taken.
<i>An elector</i>	Raised concerns regarding the rubbish/ littering on the field outside of the train station.
<i>An elector</i>	Raised concerns with the lack of local youth provision, giving the Revolutions skate park in Thanet as an example of where it is working well
<i>C/bury walking Football Club</i>	A thank you letter for the recent Grant award, including a personal reflection on how welcoming and supportive he has found the people pf Aylesham on setting up the project.
<i>KALC</i>	Annual Finance Conference 18 October 2016 9:00 AM - 4:30 PM Teynham Village Hall,
<i>DDC</i>	Energy Deal- Collective energy switching scheme- poster placed in the notice board.
<i>Aylesham Tea room</i>	A thank you letter for the recent Grant award.

7. Planning Applications

16/00985 Dated 25/08/16: Reserved matters application for the approval of details relating to access, layout, scale, appearance and landscaping for the erection of 162 dwellings and associated infrastructure and landscaping, pursuant to outline application DOV/07/01081 pursuant to Variation of Condition application DOV/15/00068 (pursuant to DOV/14/00338 and DOV/13/00120) Phase 1B2 and 1B3, Aylesham Village Expansion, Aylesham, CT3 3BW

8. Grant Applications

KC Dancers have requested a grant for £2640 for new dance mirrors and a contribution towards uniforms (named t-shirts and bags).

9. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)

July's expenditure was approved at the finance committee meeting on 2/8/16- Proposed by JC and seconded by BO

Expenditure

Cheque No

July 2016

3059	Kent Association of Local Councils (KALC)	clerks conference	72.00
3060	Clive window cleaner	2x window cleaning	44.00
3062	Victim support	Donation	50.00
3063	Canterbury Walking Football	Grant award	749.00
3064	St Peter's PCC	Grant award	750.00
3065	Aylesham Community Tearoom	Grant award	2,000.00
3066	AJL garden services	July ground maintenance	304.88
3067	Kent Association of Local Councils (KALC)	good employer guide x 2	5.54
3068	Marsha T Sutcliffe	ink cartridge	39.95
3069	R.J. Broadley	tree felling in market square	800.00
DD	EDF Energy supply	July monthly Bill	54.00
SO	Cleaner Salary	July Salary	244.48
SO	Clerk Salary	July Salary	900.00

TOTAL

6,013.85

Cheque No

August 2016

3070	PKF Littlejohn accountants	Annual return external audit fee	360.00
3071	clerk expenses	clerk expenses	17.49
3072	SLCC	membership renewal	149.00
3073	AJL garden services	Aug ground maintenance	304.88
DD	EDF Energy supply	August DD	54.00
SO	Cleaner Salary	August Salary	244.48
SO	Clerk Salary	August Salary	900.00

TOTAL

2,029.85

Income

St Finbarr's	Grant Returned	684.00
VAT return 2015/16	VAT return 2015/16	1,152.96

TOTAL

1,836.96