

# **AYLESHAM PARISH COUNCIL**

## **Notice of Meeting**

I hereby give you notice that a MEETING of AYLESHAM PARISH COUNCIL will be held at Aylesham House, Dorman Avenue South, Aylesham, on Thursday 8 December 2016 at 7pm. Notice dated 2 December 2016

*M. Sutcliffe* Clerk of the Parish Council

### **Business to be transacted**

1. Those present
2. Apologies
3. Declaration of interests
4. Minutes of previous meeting and matters arising
5. Public representation notified to Clerk in advance of the meeting
6. Correspondence (see details attached)
7. Planning applications (see details attached)
8. Grants (see details attached)
9. Finance & Accounts monthly approval (see details attached)
  - Finance, Audit and Personnel Committee meeting update
  - The recruitment process for an Assistant Clerk
10. DDC CDO, County Cllr, District Cllr Reports, PCSO update
  - Request to merge monthly Surgeries with District Cllr- LK
11. Aylesham Development
  - Recreation and Facilities- date for next meeting
12. Aylesham House
  - Aylesham Community Tearooms
  - Heritage Centre Garden memorial update
13. Wish List Consultation, S106 project and update on youth services
14. Parish and District elections
15. Assistant Clerk Recruitment update
16. Village Memorial
17. Dorman Avenue North traffic calming
18. Next Meeting: Thursday 12 January 2017, 7.00pm, Aylesham House
19. Items for next Agenda
20. AOB for information only

This notice must be left, or sent by post to the usual place of residence of every Member of the Council three days before the Meeting.

**Local residents are welcome to attend this meeting. Anyone wishing to speak on an item should contact the Clerk in advance of the meeting**

## **6. Correspondence**

- DDC* Snow wardens volunteer programme; DDC are now in the process of looking for volunteers. For more information visit:  
<https://www.dover.gov.uk/Community/Snow-Wardens.aspx>
- KALC* Event Announcement: The Dynamic Councillor, 07 January 2017- emailed to TJ
- KALC* The November 2016 edition of the Parish News is now available
- GBA Designs* Aylesham Sports Club, Burgess Road- Please take note that following the dismissal of the planning appeal for change of use - the property is being re-marketed for sale as a club.  
<http://www.porterssurveyors.com/properties/aylesham-sports-club-aylesham-canterbury/>
- Cllr Manion* Pedestrian crossing Dorman Ave North- Due to time constraints I am unable to do this project this financial year but I will put it forward as a scheme in next financial year.
- KCC* KCC has agreed to offer the Volunteer Support Warden Scheme to all Local Councils in Kent. More details on the Scheme, including the benefits of the Scheme and the costs for Local Councils that are interested in participating in the Scheme- further details emailed to the Recreation & Facilities committee.
- KALC* FREE Friends Against Scams session: 5th December 2016 10.30 -11.30 Venue: Lecture Theatre, County Hall, Maidstone ME14 1XQ. The Friends Against Scams National Campaign. This new campaign aims to protect and prevent people from becoming victims of scams by empowering communities to "Take a Stand Against Scams".

## **7. Planning Applications**

No applications received within this period to date. Any application received between 2/12/16 & 8/12/16 will be sent to the planning committee for consideration in advance of the meeting.

## **8. Grant Applications**

No Grant applications received

## **9. FINANCE & ACCOUNTS (monthly reconciliations and accounts always available to view)**

### **Expenditure**

<b>Cheque No</b>			<b><u>Nov 16</u></b>
3091	Royal British Legion	Remembrance wreath	20.00
3092	AJL garden services	Ground Maintenance	304.88
3093	Clerk	Expenses	55.49
3094	Diane Malley	Payroll services	51.00
3095	UK Safety Management Ltd	PAT testing	147.35
DD	EDF Energy supply	Monthly DD	54.00
SO	Cleaner	November Salary	244.48
SO	Clerk	November Salary	900.00
DD	The Peoples Pension	Pension Contributions	30.68
<b>TOTAL</b>			<b><u><u>1,807.88</u></u></b>