



## **AYLESHAM PARISH COUNCIL**

### **Notice of Meeting**

I hereby give you notice that a **MEETING of AYLESHAM PARISH COUNCIL will be held remotely on Zoom due to COVID-19 on Thursday 13th August 2020 at 19.00pm.** Notice dated Thursday 6th August 2020

*K. Razzell* Clerk of the Parish Council

#### **Business to be transacted**

1. Those Present
2. Apologies
3. Declaration of Interest
4. Minutes of Previous Meeting; Matters Arising
5. Public Representation (notified to Clerk in advance of the meeting)
6. DDC, County Cllr, District Cllr Reports
7. Correspondence (see details attached)
8. Planning Applications (see details attached)
9. Grant Applications (None)
10. Finance & Accounts Approval (details attached)
11. F.A.B (Footprints at Bechange) in a crisis
12. Website & Social Media
13. Leases of Land (Closed Section)
14. Aylesham Welfare Leisure Centre (July Update received)
15. Car Park (rear of Co-Operative Shop), Dorman Avenue North
16. Roses Tea Room & Thrift Shop CIC
17. Aylesham Primary Schools Section 106 Monies
18. Aylesham Development
19. Aylesham House (Office mobile phone)
20. Committee & Community Group Updates (updates from Parish Representatives)
21. Next Meeting: Thursday 10th September 2020; items for next Agenda
22. AOB

**This notice must be sent by email to every Member of the Council three days before the Meeting. Local residents are welcome to attend this meeting via Zoom. If they wish to do so, please contact the Clerk by 16.00pm on the day of the meeting. Anyone wishing to speak on an item should contact the Clerk, in advance of the meeting by email: [ayleshamparishcouncil@btinternet.com](mailto:ayleshamparishcouncil@btinternet.com) Please note that if you wish to photograph, or record this meeting please can you inform the Chairman prior to commencement.**

## **7. Correspondence**

**7.1** Dessert Queen (ice cream van) Email; would like permission to park and operate in the Car Park either on the section owned by the Parish Council or the leased area, every Sunday 4pm – 8pm.

**7.2** Deanos Ice Cream (van) Email; would like permission as above, to park and operate in the Car Park at the rear of the Co-Operative shop on Wednesday's and Sunday's 3pm – 8.30pm.

**7.3** Local Resident Email: The Bell Grove Memorial Bench looks absolutely first class. A credit to all concerned. Those who know me know that I love Aylesham so I must tell you all that I have never seen it looking better. The Market Square looks a picture. These things just don't happen and take a lot of hard work and organising behind the scenes so congratulations to all who have worked so hard.

**7.4** Email from Aylesham HUB Ltd & Aylesham & Snowdown Social Welfare Scheme - A working Group is being established by Aylesham & Snowdown Social Welfare Scheme and Aylesham Hub Ltd to explore the possibility of coming together to develop a new community facility for Aylesham and the villages. We would like to invite the Parish Council to become the third element of the working group. This would involve two representatives from the council joining two each from A&SSWS and AHUB meeting to consider the possibilities. The approach will be one of utmost co-operation and consensus building. In order to keep balance in the working group, we are asking that those put forward from each group are not members of one of the organisations. Please discuss this proposal at your next council meeting on the 13 August 2020.

**7.3** RiverOak Strategic Partners letter from Director Tony Freudmann:

I understand that Cllr Anne-Marie Nixey and Cllr David Green from Ramsgate Town Council have contacted you to canvas your support in resisting the airspace elements of the Manston Airport project. In response to this, we wanted to take the opportunity to emphasise the robust process which the Civil Aviation Authority (CAA) apply to such proposals and where we are in that process.

The CAA process, described in CAP 1616 and shown on the following page, comprises 14 Steps in 7 Stages. It also includes 4 CAA-controlled Gateways, beyond which a proposal cannot proceed without approval. RSP is committed to applying both the letter and the spirit of the CAP 1616 process and feel that our activities to date demonstrate this. It is for this reason we sought, and were successful, in having the Manston Airport Airspace proposals included in the Future Airspace Strategy Implementation (South) Programme which is a significant element of the UKs Airspace Modernisation Strategy; as such it is to be developed and scrutinised alongside 15 other major airports in the London area. We have successfully completed Steps 1A and 1B and the CAA assessed that we had passed the 'define' gateway. Work is currently underway on Step 2A (Options Development). At this

stage of the airspace change (CAP1616) process we are seeking feedback on our Design Options, from air navigation service providers at neighbouring airports, the wider aviation community and selected representatives of local communities such as members of local authorities, parish councils and MPs representing constituencies in the surrounding area to ensure any critical technical and operational interdependencies have been considered. When the Design Options are produced based upon the Airspace Design Principles, a comprehensive public consultation will take place during Stage 3 as a key part of the airspace change process where we will take into account the wider views of residents, businesses, communities, the public and other stakeholders. As you will see from the process above, the CAA places enormous importance on comprehensive and effective public consultation. It requires sponsors in this case RSP to develop comprehensive proposals as to how consultation is to be conducted even before the CAA decides whether consultation can go ahead (as a result of assessment in a Consult Gateway). Importantly, during both the Consult and Decide Stages, the CAA will not only consider the consultation activities that were conducted but equally their value and effectiveness, particularly the effect they had on the final design. Engagement with stakeholders, and the extensive environmental assessment activities that are conducted in Steps 2A, 2B, 3A, 4A and 5A, will be conducted in accordance with CAP 1616. This will include the recent advice issued by the Independent Commission on Civil Aviation Noise (ICCAN) which has produced a toolkit to help airspace change sponsors plan for public consultations under Step 3A of the CAP1616 process. ICCAN has emphasised that:

This toolkit has been devised to complement the CAA's CAP1616 guidance and to offer practical ideas for consultors as they plan for a public consultation. As such, this toolkit should be read alongside the CAP1616 requirements found in Appendix C and offer ideas and suggestions to support airports in achieving better participation in the consultation process.

This toolkit is not intended to be taken or used as specific guidance, rather it should be seen as a suite of advisory options and a tool that change sponsors use when they are drawing up plans for their public consultation at Stage 3A of CAP1616.

We would therefore like to emphasise the robust and comprehensive process and guidance which the CAA and ICCAN have issued which RSP is committed to applying. These will be applied throughout Stages 3A to 3D (we are currently in Stage 2A). The 4 Stages and Gateway specifically dedicated to consultation provide specific assurance that the opinion of the general public and various stakeholder groups (including those that object to the proposal) will be sought and, where possible, accommodated.

We suggest that an essential aspect of this process is that stakeholders engage with it in a constructive and open-minded manner. We believe that interventions which ask you to take a specific position ahead of that process, hinder rather than help it to achieve the correct outcome.

## **8. Planning Applications**

### **8.1 Dover Planning Application 20/00745**

Proposal: 9 x sycamores – crown raise to a height of six metres and above highway to eight metres, cut back to previous cutting points.

Location: 14 Bevan Way, Aylesham CT3 3DN

### **8.2 Dover Planning Application 20/00811**

Proposal: Erection of a two storey side extension.

Location: 12 Primrose Gardens, Aylesham CT3 3GR

### **8.3 Dover Planning Application 20/00819**

Proposal: Installation of a garage door.

Location: 14 Lamplight Gardens, Aylesham CT3 3GP

## **10. Finance & Accounts (monthly reconciliations and accounts always available to view)**

### **10.1 *The outlined expenditure requiring Parish Council approval:***

- AJL Garden Services July 2020 Invoice £665.50
- Sequoia Tree Care invoices
- K. Razzell Clerk Expenses July & August Zoom Subscription £28.78
- Highway Business Services, one years IT support until July 2021 £172.80
- Dover District Council Leases of Land Annual Invoice £76 (for Attlee Avenue Cripps Close £1, Market Square £75. Hill Crescent has been disputed)
- Surrey Hill Solicitors invoice number 3768 £300 & invoice 3830 £90 (Co-Op Car Park)
- Safeplay Playground Services Ltd invoice number 15912 Repairs and renewals to play equipment and ancillary items as per instruction and quotation 12065 16/03/2020. Supply and install replacement gate closer and weld to ensure vandalism does not re-occur. £165.60